



PO Box 250 Hayden, IN 47245

812-592-7722

REQUEST FOR PROPOSAL

UNDERGROUND LOCATOR SERVICES

General Responsibilities:

Receive and respond to Indiana 811 Locate Request Tickets (All underground sewer/electric lines are equipped with tracer wire)

- Locate Sewer Laterals from residence to tank
- Locate Sewer Force Main
- Locate Service Electric

Other Requirements:

The person or entity servicing this contract shall:

1. Provide the underground locating equipment
2. Have and maintain a valid driver's license.
3. Wear appropriate clothing or uniform and carry a picture ID on their person.
4. Carry business cards or any other documentation that may be necessary to properly identify them at all times while on the job.
5. Conduct themselves in a professional manner at all times. Patience, courtesy and tact will be expected in all dealings with customers and contractors. Proper personal hygiene and appearance considered typical of an individual serving the public will also be required.
6. Demonstrate effective written and verbal communication skills

RFP Timeline:

Issue RFP	June 15, 2021
Deadline for receipt of proposal	July 19, 2021
Contractor selection	July 20, 2021

Response to RFP:

Respondent may submit electronically to HaydenWasteWaterClerk@gmail.com. Please copy vperry@incap.org. Please scan and attach supporting documentation.

Questions can be addressed to Jonathan Stoner, Hayden RSD Clerk, at HaydenWasteWaterClerk@gmail.com.

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