

Astbury Water Technology, Inc.

**Career Opportunity:
North Central Indiana
Wastewater and
Drinking Water
Operator/Technician**

June 21, 2017





Background

Founded in 1979, Astbury Water Technology, Inc. (Astbury) is a leading provider of wastewater and water utility operations and maintenance services. With four office-laboratory locations and four affiliated water and/or sewer utilities throughout Indiana, we have the resources to support customers with a full range of services. Our organization's success is a direct result of dedicated and hardworking employees, high standards of service and ethics, and a unique offering of services and solutions. Astbury maintains an entrepreneurial business philosophy dedicated to serving the market's needs.

Job Description

Astbury is seeking an individual holding *either* an Indiana Wastewater or Water Operator's License to assist in the operation of treatment systems serving portions of North Central Indiana (Marshall, St. Joseph, Elkhart and/or LaGrange Counties). This position primarily involves operating and maintaining Class I Wastewater Treatment and Collection Systems, but may also include operating and maintaining small community Drinking Water Treatment and Distribution Systems. All laboratory testing is done by our in-house laboratory network, so duties are limited to routine operations and maintenance, including field testing, grinder pump repairs and service calls, periodic "on-call" responsibilities, and monthly reporting.

Other tasks might include oversight of subcontractors and subordinate Astbury associates, scheduling of preventative maintenance, and a variety of related duties such as utility locates. Candidates must be *reliable* and *organized with a strong work ethic*. This position will report to Astbury's General Manager of Northeast Operations.

It is noteworthy that this position has advancement potential; we have grown significantly in the past few years and continue to see high demand for our services.

General Skills & Experience

Candidates must possess experience operating Wastewater and/or Drinking Water Treatment Systems and knowledge of a variety of maintenance and repair-related tasks specific to electrical, mechanical and infrastructure components commonly located within these systems. Repair and construction skills and experience are also beneficial.

In addition to experience, candidates must have a high degree of flexibility and reliability. Astbury offers a wide array of services and prefers to keep employees somewhat interchangeable, so we are seeking job candidates who are capable of and interested in learning and performing a range of related tasks and projects. Also, in emergency situations, employees will sometimes need to be on-call nights, weekends and holidays.

Education & Certifications

This position requires:

- A High School Diploma
- A valid Drivers' License
- An Indiana Class I Wastewater Operators' License or at least some level of Indiana Water Operators' License (we will consider applicants possessing licenses from surrounding states)
- Commitment to obtain additional certification if necessary



Special preference is given to candidates that possess higher levels of Wastewater and/or Water Licenses, Ohio and/or Michigan Licenses, Lift Station Maintenance Capabilities, College or Associates Degrees, Technical and Mechanical Capabilities, and/or Electrical Skills or Certification.

Compensation

Compensation is based on experience. We offer competitive pay, career advancement, paid time-off, health insurance, company vehicles, and 401k retirement plans. We are strongly committed to retaining talented and hard-working employees. Astbury is an Equal Opportunity Employer.

Additional compensation will be considered for: Electrical and/or Mechanical Certification or Capabilities; Lift Station Maintenance Capabilities; Greater Levels of Experience and Education; Managerial Experience; and Higher Levels of Indiana Wastewater and/or Water Operator Licenses.

Further Information

We wish to fill this position as soon as possible; if you are interested and feel you are well-suited, submit (via mail, email, or fax) a résumé and complete the attached employment application. For questions, please contact Dan Fox via email at dfox@astburygroup.com, or by mail at:

Astbury Water Technology, Inc.

Subject: North Central Indiana Job Opportunity
601 West 400 North
Angola, Indiana 46703
dfox@astburygroup.com
Fax: 317-290-1670



ASTBURY WATER TECHNOLOGY, INC.

www.AstburyWater.com

BUCKTHORNE PUBLIC SERVICE

www.BuckthornePS.com

Headquarters Office/Laboratory:

5940 West Raymond Street

Indianapolis, Indiana 46241

317-328-7153; Fax: 317-290-1670

Northwest Regional Office/Laboratory:

South Haven Sewer Works

305 West 700 North

Valparaiso, Indiana 46385

219-929-5736; Fax: 219-929-1734

Northeast Regional Office/Laboratory

601 West 400 North

Angola, Indiana 46703

260-668-8900; Fax: 260-668-8900

Southern Regional Office/Laboratory

2500 Lincoln Drive, Suite A

Clarksville, Indiana 47129

812-282-8481; Fax: 812-282-8554

APPLICATION FOR EMPLOYMENT An Equal Opportunity Employer

We do not discriminate on the basis of race, color, religion, national origin, sex, age, or disability. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Each question should be fully and accurately answered. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. PLEASE PRINT, except for signature on the Page 2 of this application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Job Applied For _____ Today's Date _____

Are you seeking: Full-Time Part-Time Temporary When could you start work? _____

Last Name _____ First Name _____ Middle Initial _____

Present Street Address _____ City _____ State _____ Zip _____

Are you 18 years of age or older? Yes No (If you are hired you may be required to provide proof of age.)

Social Security Number _____ Telephone Number _____

If hired, can you furnish proof that you are eligible to work in the U.S.? Yes No

Have you ever applied here before? Yes No If yes, when? _____

Were you ever employed here? Yes No If yes, when? _____

Have you ever been convicted of any law violation (except a minor traffic violation)? Yes No

If yes, give details _____

(A "yes" answer does not automatically disqualify you from employment since the nature of the offense, date, and the job for which you are applying will also be considered.)

Are you now or do you expect to be engaged in any other business or employment? Yes No

If yes, please explain _____

For Driving Jobs Only: Do you have a valid driver's license? Yes No

Driver's License Number: _____ State Where Issued _____ Class of License _____

Have you had your driver's license suspended or revoked in the last three years? Yes No

If yes, give details _____

LIST NAMES AND LOCATION OF SCHOOLS

Number of years Completed	Diploma Degree Certificate
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High School or GED: _____

College or University: _____

Vocational/Technical: _____

What skills or training do you have that are related to the job for which you are applying? _____

What machines or equipment can you operate that are related to the job for which you are applying? _____

List names of employers in consecutive order with present or most recent employer listed first. Account for all periods of time including military service and any periods of unemployment. If self-employed, give nature of work, business name (if any), and supply business references. Please supply dates in month and year.

Name of Employer		Job Title
Address		Dates of Employment: From To
City, State, Zip		Pay: Start \$ Final \$
Supervisor	Phone	Reason for Leaving:
Name of Employer		Job Title
Address		Dates of Employment: From To
City, State, Zip		Pay: Start \$ Final \$
Supervisor	Phone	Reason for Leaving:
Name of Employer		Job Title
Address		Dates of Employment: From To
City, State, Zip		Pay: Start \$ Final \$
Supervisor	Phone	Reason for Leaving:
Name of Employer		Job Title
Address		Dates of Employment: From To
City, State, Zip		Pay: Start \$ Final \$
Supervisor	Phone	Reason for Leaving:

If you are presently employed, may we contact your employer? Yes No

Have you ever been fired from a job or asked to resign? Yes No If yes, please explain:

Give three references, not relatives or former employers:

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I authorize and agree to cooperate in a thorough investigation of all statements made herein and other matters relating to my background and qualifications. I understand that any investigation conducted may include a request for employment and educational history, credit and/or consumer reports, driving record and criminal history. I authorize any person, school, current and former employer, consumer reporting agency, and any other organization or agency to provide information relevant to such investigation and I hereby release all persons and corporations requesting or supplying information pursuant to such investigation from all liability or responsibility to me for doing so. I further authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the job for such I am being considered or any future job in the event that I am hired. I understand that compliance with Company policies, procedures and safety guidelines is a condition of my employment. I understand that I may be required to successfully pass a drug-screening examination. I hereby consent to a pre- and/or post-employment drug screen as a condition of my employment, if required. I understand that this application or subsequent employment does not create a contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time with or without cause and with or without notice.

I have read, understand, and by my signature below, consent to these statements.

Signature _____

Date _____